

**CITY OF PINE LAKE, GEORGIA  
REGULAR SESSION MEETING MINUTES  
COUNCIL CHAMBERS  
JUNE 27, 2023 @ 7:00 PM  
459 PINE DRIVE, PINE LAKE, GA 30072**

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**NOTE: All attendees are reminded to silence cellular phones and other devices that may cause interruption of the session proceedings.**

**Call to Order:** Mayor Melanie Hammet called the Regular Session to order at 7:25pm.

Present: Mayor Melanie Hammet, Council Members Augusta Woods, Tracey Brantley, and Nivea Castro. Also present were City Manager ChaQuias Miller-Thornton, Administrative Coordinator Missye Varner and Chief of Police Sarai Y'Hudah-Green. Mayor Pro Tem Jean Bordeaux, Council Member Brandy Hall and City Attorney Susan Moore were not in attendance.

**Announcements/Communication**

Mayor Hammett:

- Welcomed new city employee Mr. Ned Dagenhard, Assistant City Clerk and Court Clerk to the meeting. Mr. Dagenhard's first day was June 26<sup>th</sup>.
- On June 29, 2023, at 5:00 PM there will be a Special Called Meeting at the Council Chambers, 459 Pine Drive. The agenda item shall be: Moratorium- Lake Use-Fishing.
- Announced that she, City Council, and the City Manager have received much feedback during meetings, and provided via emails, texts, and personal conversations in response to citizen concern regarding the lake, beach, fishing and the wetlands.
- Announced that for the month of July 2023 she will have a Solo Mayor Meeting every Wednesday at 7:00 PM at the Beach House to address resident concerns. She recommended coming by to have a conversation with her. The dates are July 5<sup>th</sup>, 12<sup>th</sup>; 19<sup>th</sup>; and 26<sup>th</sup>.
- Announced that she and Chief Green attended a meeting on June 19<sup>th</sup> with the Rockbridge Road Project Manager regarding the Rockbridge Road.
- PLAIN will host a July 4<sup>th</sup> celebration at the Beach/Lake area from 12:00 PM to 2:00 PM. Free hot dogs, burgers and drinks will be served, and residents are encouraged to bring a potluck dish.

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- Mayor Hammet communicated that Mayor Pro tem Bordeaux had an accident and had minor surgery.

**Adoption of Agenda of the Day**

Mayor Hammet amended the agenda by placing the Staff Reports before the second public comments section on the agenda. Council Member Brantley motioned to adopt the amended agenda; seconded by Council Member Castro and passed unanimously.

**Adoption of the Minutes**

- Regular Meeting – June 13, 2023

Council Member Woods motioned to adopt the minutes for Regular Meeting of June 13, 2023; seconded by Council Member Castro and passed unanimously.

**Public Comments**

There were public comments and they are on file at City Hall for reviewing. Please email [missyevarner@pinelakega.net](mailto:missyevarner@pinelakega.net) to request a copy or call 404-999-4931 to schedule an appointment to review the copy on file.

**Old Business**

None.

**New Business**

1. Ordinance 2023-03 – To Set the Millage Rate for Property Taxation for Fiscal Year 2023 – Second Read

Mayor Hammet provided the Second Read of Ordinance 2023-03 – To Set the Millage Rate for Property Taxation for Fiscal Year 2023. Council Member Woods motioned to adopt the millage rate at 16.481 mil s; seconded by Council Member Castro and passed unanimously.

2. Pridelake 2023 – Thomas Torrent, Event Chair/Coordinator – PLAIN, Event Sponsor  
Council Member Brantley motioned to approve Addendum to the Memorandum of Understanding between the City of Pine Lake and PLAIN for Pridelake 2023, with authorization for Mayor Hammet and City Manager Thornton to execute final draft agreement with any minor changes; seconded by Council Member Woods and passed unanimously.

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3. Ordinance 2023-04 – Lake and Recreation Area Policy Amendments

Council Member Castro motioned to approve Ordinance 2023-04 – Lake and Recreation Area Policy Amendments and to set the capacity of the beach at 100 people with the right to revisit the Lake and Recreation Area Policy as needed; seconded by Council Member Brantley and passed unanimously.

4. Court House/Police Facility Renovations – SPLOST

Council Member Castro motioned to approve the Court House/Police Facility Renovations – Architectural/Design Services RFP award for TSW Planning Architecture Landscape in the amount of \$24,750; seconded by Council Member Brantley and passed unanimously.

5. Financial Software Options – Edmunds GovTech and Tyler Technologies InCode

Council Member Woods motioned to approve Financial Software Option – Tyler Technologies InCode; seconded by Council Member Castro and passed unanimously.

6. Leaf Vacuum/Loader Purchase Options – Proposal and Financing Considerations – Environmental Products Group (\$63,700) and Municipal Equipment Sales (\$79,000)

Council Member Brantley motioned to approve the Leaf Vacuum/Loader Purchase Option – Proposal and Financing Considerations – for Environmental Products Group (\$63,700); seconded by Council Member Castro and passed unanimously. Also, Council member Woods motioned to approve City Manager Thornton’s pursuit of lease purchase option through the Georgia Municipal Association Lease Purchase Program for the new leaf loader and a new police vehicle; seconded by Council Member Castro and passed unanimously.

**REPORTS AND OTHER BUSINESS**

**Staff Reports**

ChaQuais Miller- Thornton  
Administration and Public Works

Please refer to [the link](#) to access the City Managers report dated June 27, 2023. The City Manager reports are on file at City Hall for reviewing. Please email [missyeverner@pinelakega.net](mailto:missyeverner@pinelakega.net) to request a copy or call 404-999-4931 to schedule an appointment to review the copy on file.

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Chief Sarai Y'Hudah-Green  
Public Safety

Please refer to [the link](#) to access the Police/Public Safety report dated June 27, 2023. The Police/Public Safety reports are on file at City Hall for reviewing. Please email [missyevarner@pinelakega.net](mailto:missyevarner@pinelakega.net) to request a copy or call 404-999-4931 to schedule an appointment to review the copy on file.

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**Reports/Comments**

Mayor

Mayor Hammet commented that there is a part time beach monitor at the beach/lake. City Attorney Moore stated that there is no lifeguard and that there is swim at your own risk and that the City holds no liability.

Mayor Hammet emphasized that the beach capacity was one hundred individuals and thanked everyone for attending the meeting and for their participation and emails of concerns within the city.

City Council

Council Member Castro commented on the liability of the swim at your own risk at the beach/lake.

**Information for “The Pine Lake News” eblast:**

**Special Called Meeting June 29th 5pm, Council Chambers**

Pine Lake City Council will meet Thursday, June 29<sup>th</sup>, 2023 at 5pm to consider a temporary moratorium on fishing at the lake. If adopted, the temporary moratorium will be reviewed again during the first Council meeting after Labor Day (September 12) July 25, 2023.

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**Join PLAIN and the City of Pine Lake for July 4th picnic at the lake!**

Please join your neighbors for an Independence Day picnic at the Beach House from 12pm to 2pm. Burgers and hot dogs will be provided and be sure to bring a dessert or side dish to share.

**Welcome to Ned Dagenhard, new Assistant City and Court Clerk**

Ned joined the Pine Lake team this past Monday, June 26th as a member of the Administration Office and Court Services team. He immediately began training for Municipal Court Clerk certifications and he is excited to be a part of our Pine Lake community.

**Mayor's Town Halls in July**

Mayor Hammet will hold a solo Town Hall on each Wednesday in July. Come have a conversation starting at 7pm, Beach House. Dates are July 5th, 12th; 19th; and 26th.

**City Accepting Applications for Two Positions:**

Beach Monitor - seasonal, part-time position.

Public Works Laborer - temporary, full-time position.

If you know someone who might be interested in a summer job, please pass on this information. Application and position descriptions can be found at [Employment Opportunities](#)

**Food Assistance Available to Pine Lake Neighbors**

PLAIN's [Neighbor to Neighbor](#) (N2N) program assists Pine Lake neighbors in need. If you or someone you know is food insecure or needs other assistance, please call 404 491-0774 and leave a message. A volunteer will call back to discuss needs and help available. All contacts are kept confidential.

**Adjournment –**

Council member Woods motions to adjourn at 9:23pm; seconded by Council Member Castro and passed unanimously.

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Missye Varner, Administrative Coordinator